

CONDUCTING PRE-EMPLOYMENT BACKGROUND INVESTIGATIONS

for Law Enforcement, Public Safety, & Government Agencies

APRIL 1-2, 2026
ALBUQUERQUE, NM



Sponsored by
Bernalillo County Sheriff's Department

This comprehensive 2-day training course focuses on identifying past performance and behaviors to verify suitable and qualified candidates to serve in law enforcement, public safety, and other government agency safety sensitive positions.

★ Hiring the Right Person is a Key Factor for Reducing Future Liability ★

INSTRUCTIONAL AREAS

SELECTION & HIRING PROCESS

Students will be exposed to organizational responsibility for creating a sound background process and current and emerging trends for selection and hiring staff.

LEGAL LIABILITY IMPLICATIONS

Identifying legal requirements relating to applicant suitability and qualifications, Social Media hiring laws, Qualified Privilege and employer references, Employment Civil Rights, PDA, ADA, ADEA, EEOC, GINA, USERRA, FCRA, Criminal Records Expungement and Civil Rights Relief Acts that can impact future negligence and liability for an organization.

BACKGROUND INVESTIGATION PROCESS

A four-step process that includes review of Personal History Statements and identifying Red Flags, Interview Tactics and Strategies, Verification and Checking Data, Comparison and Analysis of Application Information.

SOURCES OF INFORMATION

Identifying investigative resources including Government and Public Sectors, Military Service Records (DD214) Records Verification, and Internet Websites.

FORMS, REPORTS, & RECORDKEEPING

Examples of standardized procedures, forms, and checklists, investigative reports, and background files and restricted information access laws.

COURSE INFORMATION

WHO SHOULD ATTEND:

Personnel in Law Enforcement, Public Safety, Communications, Detention/Corrections, HR and Legal Departments, Fire, EMS, and Government staff who conduct or oversee the hiring, background investigation, and selection processes.

INSTRUCTIONAL APPLICATION:

Participants engage in discussion, Q&A, practical exercises, and case studies throughout the course and receive a comprehensive training manual and background investigation resource materials.

\$ **\$345** *early registration*
\$385 *after March 23rd, 2026*

**Bernalillo County Sheriff's Department
 Regional Training Center**
 3801 Broadway Blvd. SW Albuquerque, NM 87105

8:15am - 5:00pm Daily

Training Location and Area Hotels will be included with registration confirmations.

To Register go to technicontraining.com registration tab or contact us for additional information, thank you.



NMLEA Accredited Training Course
 Other State's POST may also accept this course as advanced training hours.